

Information for Authors

(editorial, ethical and content requirements)

TECHNICAL AND EDITORIAL REQUIREMENTS

TEXT STRUCTURE

Bold title of the article in Polish

Title in English in Capital Letters (e.g. Puppet in the Puppet Theatre)

Abstract in English: 150 to 200 words, in which you should present:

- objectives
- research problem and methods used
- the process of argumentation
- research results
- conclusions and recommendations.

Keywords: in English, min. 5

Abstract/Abstrakt in Polish, between **150 and 200** words

Keywords/ Słowa kluczowe: minimum 5

Text divided by mid-titles (no headings, no numbering), written according to editorial requirements (no hard spaces, double spaces).

Bibliography/Bibliografia

Attention:

The editors will not accept empirical research reports that do not include a full description of the research procedure (this should also be included in the abstract).

In the case of quantitative research, the following should be included in the text: aims and problems of the research, research hypotheses, dependent and independent variables and their indicators, research methods, techniques and tools, information about the selection of the study group and the organisation and conduct of the research. Statistical inference techniques are welcome.

TECHNICAL REQUIREMENTS:

Font: Times New Roman, size 12, spacing 1.5.

Please do not use the following in the text:

- spaces before full stops, commas, semicolons;
- double spaces;
- the space key to move a word to the next line or to indent it.

Volume: from 20.000 characters (including spaces, abstracts and bibliography) to 30.000 characters. Texts over 30.000 characters will not be published.

Page numbering bottom right.

GRAPHICS

Photographs: caption below, use the notation: Fig.1. Title;

Figures: caption below, use the notation: Fig.1. Title

Tables: name above table: Table 1. Title;

Graphs above Graph 1. Title.

Underneath graphs and tables provide the source, e.g. Source: the author's own research; or Source: the author's own development. For graphs, send the results in a separate file in excel for graph development.

Photographs should additionally be sent in a separate file, in jpg format.

Articles placed in the **reviews, reports** section do not require abstracts in Polish and foreign language. Titles must be translated into English.

EDITORIAL REQUIREMENTS:

Footnotes in the text

Literature references included in the text according to the editorial standards of APA7 (<https://libguides.williams.edu/citing/apa#s-lg-box-12055994>) style and <https://libguides.williams.edu/citing/apa>

EDITORIAL REQUIREMENTS FOR PREPARING FOOTNOTES AND BIBLIOGRAPHY IN THE TEXT OF THE ARTICLE (APA7):

The citation system requires that every time an Author refers to a publication by another author or to an excerpt from his own work (self-citation), a footnote in the body of the article should be provided in the "author-date" system.

The full bibliographic description is placed at the end of the article text. Bibliographic descriptions are listed in the alphabetical order.

Footnotes in the body of the article are provided in two manners:

1/Footnote – so-called reference bracket

In the main text, a reference is provided with the name of the author(s) and the date (year of publication). The reference is given in round brackets:

a/ one author

(Marzec-Holka, 2012)

(Gajewska, 2020, p. 27)

(Kolankiewicz, 2020, pp. 29-34)

b/ two authors

(Jankowiak & Jaskulska, 2021)

(Wojciszke & Doliński, 2011, pp. 293-447)

c/ three or more authors

(Ptaszek et al., 2020)

d/ organisation, institution

(UNESCO, 2020)

(OECD, 2020)

(GUS, 2020)

e/ **several publications** cited together (in one bracket) are arranged in the alphabetical order

(Marzec-Holka, 2012; Basiaga, 2014; Regulska, 2018; Kolankiewicz, 2020)

2/ Narrative reference

The author is mentioned in the main body of the article, but the date (publishing year) is placed in brackets:

a/ one author

Some phenomena in the institutional care were show by M. Ruszkowska (2020, p. 74), e. g.: B. de Barbaro (1999) podkreślił, że jeden członek rodziny może należeć do różnych podsystemów ...

b/ two authors

1. Wojciszke and D. Doliński (2011, p. 293) claim that...

c/ three or more authors

1. Ptaszek et al. (2020) showed in their research that...

d/ organisation, institution

According to the research published by UNESCO (2020) ...

In case of paraphrasing (capturing an idea from the text in your own words), the author does not need to include the page number in a footnote in the main text, but he/she can provide it to help readers find the relevant passage in the text. In the situation of quoting verbatim from a work (quotations – see the below principles), the footnote/reference shall include the page numbers (after a comma) from which the passage is taken.

Direct quotation

A direct quotation reproduces the verbatim material taken directly from another author's work or from the author's own previously published work.

Brief quotations

If the quotation is less than 40 words long, the author of the article should place it in the relevant paragraph of the main text, put it in inverted commas, and include the proper reference/footnote in the text before the full stop.

In the institutional care, on the other hand, "(...) there were 1166 care and educational institutions in Poland" (CSO, 2020, p. 2).

Long quotations

If the quotation consists of 40 or more words, it should be placed in an indented, independent block of text, without inverted commas. At the end of the block quote, the cited source and page number should be given in brackets, before the final punctuation mark.

As Elżbieta Sujak rightly notes,

(...) parenting is the proposal of a certain hierarchy of values; a set of rules of conduct and nothing less than a suggestion. The painful question troubling parents, as to whether these most cherished truths and values of life will be accepted by the child as their own, loved and guarded, will more easily find a reassuring answer in the eyes of the child and the young person when the whole childhood, the whole drama of development and receiving care and upbringing is carried out in the atmosphere of maintained and always lively emotional contact (Sujak, 1983, p. 176).

General information concerning bibliography

Bibliographic entries are listed alphabetically by the surname of the first author of each work, and works by a single author are listed by the year of publication, from the oldest to newest one. Publications by a single author from the same year should be distinguished by consecutive letters (a, b, c...), according to the alphabetical order determined by the titles. Consistent use of the same distinctions and punctuation should be applied to all items in the bibliography thus edited.

The titles of longer works (e.g. books, edited collections, newspaper names, etc.) should be written in italics. One should not italicise, underline or cite titles of shorter works, such as chapters in books, journal articles or essays in edited collections.

The list should include the DOI or a web address, if available.

Book

Author(s) of the book – surname, initials. (year). *Title of the book* – in italics. Publisher. DOI or a Web address, if available.

One author

Milerski, B. (2011). *Hermeneutyka pedagogiczna. Perspektywy pedagogiki religii*. Wydawnictwo Naukowe ChAT.

Lowney, Ch. (2013). *Heroiczne przywództwo. Tajemnice sukcesu firmy istniejącej ponad 450 lat* (Ł. Malczak, Trans.). Wydawnictwo WAM.

Delgado, B. (2002). *La educación en la reforma y la contrarreforma*. Síntesis Educación.

Two authors

Ambrogetti, F., & Rubin, S. (2013). *Jezuita papież Franciszek. Wywiad rzeka z Jorge Bergoglio* (A. Fijałkowska-Żydok, Trans.). Dom Wydawniczy Rafael.

Three or more authors

Ptaszek, G., Stunża, G. D., Pyżalski, J., Dębski, M., & Bigaj, M. (2020). *Edukacja zdalna: co stało się z uczniami, ich rodzicami i nauczycielami?* Gdańskie Wydawnictwo Psychologiczne.

Two or more works of the same author

Marek, Z. (2014). *Religia pomoc czy zagrożenie dla edukacji?* Wydawnictwo WAM.

Marek, Z. (2016). Autonomia pedagogiki religii. *Studia Katechetyczne*, 12, 19-33.

Marek, Z. (2017). *Pedagogika towarzyszenia. Perspektywa tradycji ignacjańskiej*. Akademia Ignatianum.

Two or more works of the same author published in the same year

Bauman, Z. (2000a). *Ponowoczesność jako źródło cierpienia*. Wydawnictwo Sic!

Bauman, Z. (2000b). *Globalizacja. I co z tego dla ludzi wynika*. PIW.

Article or chapter in an edited book

Author, A. A., & Author, B. B. (publishing year). Chapter title. In: E. E. Editor & F. F. Editor (Eds.), *Title of the work: Capital letter also in the subtitle* (pages of the chapter). Publisher.

Aleksiejuk, A., Marek, Z., & Milerski, B. (2020). Pedagogika religii w Polsce. In: Z. Marek & A. Walulik (Eds.), *Słowniki społeczne. Pedagogika religii* (pp. 33-49). Wydawnictwo Naukowe Akademii Ignatianum.

Duminuco, V. J. (2008). Formacja czy indoktrynacja w pedagogice ignacjańskiej? In: W. Pasierbek (Ed.), *Ignatian pedagogy for the challenges of humanism today/Pedagogika ignacjańska wobec wyzwań współczesnego humanizmu* (pp. 173-192). Wyższa Szkoła Filozoficzno-Pedagogiczna Ignatianum, Wydawnictwo WAM.

Article in a journal

Author, A. A., Author, B. B., & Author, C. C. (year). Article title. *Title of the journal, number of issue*(publishing number), pages. <https://doi.org/xx.xxx/rrrr>

Casalini, C. (2019). Włodzimierz Ledóchowski's call for cura personalis: Humanist roots and Jesuit distinctiveness in education. *Studia Pedagogica Ignatiana*, 4(22), 123-134.

Chataś, K. (2021). Godność człowieka źródłem celów wychowania i zadań szkoły. *Roczniki Pedagogiczne*, 13(49), 2, 33-48. <https://doi.org/10.18290/rped21132.3>

Dyrek, K. & Marek, Z. (2016). Edukacja do przebaczenia w pedagogii ignacjańskiej. *Paedagogia Christiana*, 2(38), 61-84.

Website

Author(s) – surname, initials. (year, month, date). *Website title*. Website name. URL

Królikowski, W. (2015a, April 25). *Dyrektoria do Ćwiczeń duchowych św. Ignacego Loyoli i ich powstanie*. Centrum Duchowości. <https://czestochowa-jezuici.pl/2015/04/25/dyrektoria-do-cwiczen/>

Królikowski, W. (2015b, April 25). *Kierownictwo duchowe w Ćwiczeniach duchowych św. Ignacego Loyoli jako ważny element pedagogii ignacjańskiej*. Centrum Duchowości. <https://czestochowa-jezuici.pl/2015/04/25/kierownictwo-duchowe/>

Plebańska, M., Szyller, A., & Sieńczewska, M. (2020). *Edukacja zdalna w czasach COVID-19. Raport z badania*. Wydział Pedagogiczny Uniwersytetu Warszawskiego. https://kometa.edu.pl/uploads/publication/941/24a2_A_a_nauczanie_zdalne_oczami_nauczycieli_i_uczniow_RAPORT.pdf?v2.8

Legal act

Name of the act, number of the public law (year). URL

Act on supporting the family and the system of foster care, Journal of Laws 2011 no 149, item 887 (2011, as amended). <https://isap.sejm.gov.pl/isap.nsf/DocDetails.xsp?id=wdu20111490887>

Encyclopaedia

Chlewiński, Z., & Zaleski, Z. (1989). Godność. In: L. Bieńkowski et al. (Eds.), *Encyklopedia katolicka* (vol. 5, col. 1231-1232). Towarzystwo Naukowe KUL.

Stępień, K. (2016). Godność osobowa. In: K. Chałas & A. Maj (Eds.), *Encyklopedia aksjologii pedagogicznej* (pp. 377-378). Polskie Wydawnictwo Encyklopedyczne Polwen.

CONTENT REQUIREMENTS

1. Each submitted article should consist of the following parts:
 - **INTRODUCTION** where the scientific objective of the article and the research hypothesis/thesis (research problem) are described in a short and clear form, with the emphasis on the novelty/uniqueness of the research problem.
 - **RESEARCH METHODS AND TOOLS** (absolutely required for statistical-analytical articles) and research sources, taking into account the most recent scientific literature on the issues in question.
 - **THE MAIN PART (PROCESS OF ARGUMENTATION)** (with the possibility to divide it into sections according to the scheme 1; 1.1; 1.1.1; 2; 2.1.) written in a clear and concise manner, which should show the meaning of the results of scientific analyses in a comparative way.
 - **RESULTS OF THE SCIENTIFIC ANALYSIS** – clear and concise.
 - **CONCLUSIONS** which constitute the reply to the research problem with specific SCIENTIFIC INNOVATIONS/RECOMMENDATIONS. The conclusion may be a brief, independent part summing up the whole process of argumentation.

ARTICLES LACKING THESE ELEMENTS WILL NOT BE ACCEPTED FOR FURTHER PROCESSING